

## II. GUIDELINES FOR PAPER PRESENTATION

All accepted papers will be **presented ORALLY** during the symposium day, in one of the sections & sessions, according to the program.

### RECOMMENDATIONS:

➤ **Power-Point** (.ppt, .pptx) (max. 10 slides), in English, with the following structure:

- slide 1: Header / institutional affiliation; Title of paper, author and coordinator, discipline;
- slide 2: **Background**: short introduction based on the literature (state of the art references) for supporting the aim the study/ chosen subject;
- slide 3-4: **Materials and Methods**: study design (i.e. the natural / institutional / organizational setting where the study was carried-out; selection criteria etc.); the study / experimental batches or groups, biological materials; investigations methods; methods of analysis, etc.
- slide 5-7: **Results**: the conducted research will be presented, along with the obtained results (with Tables, graphics, original images) and interpretation of the results;
- slide 8: **self-contribution**
- slide 9: **Conclusion**: do NOT repeat the results, instead, the relevance of the study must be emphasized;
- slide 10: **Bibliography** (5-10 references; the format as for Abstract) & **Acknowledgments**

### Other recommendations:

- ✓ use appropriate sized fonts (e.g. min. **Arial 20, B** for titles; **Arial 18, B** for text);
- ✓ avoid slides with too much & only text; synthetic ideas, diagrams, tables -are recommended
- ✓ avoid using colors (for backgrounds, fonts) which do not offer a sufficient contrast for the participants;
- ✓ **avoid complicated effects that are time consuming.**

### ➤ Oral presentation:

**Language: English**

duration: max. **7-8 minutes** ; 2-3 minutes for questions.

### Recommendations:

- **present your paper, do not read the slides**);
- **use appropriate language – academic, scientific, clear, without errors**;
- use an indicator (pointer) for guiding your audience, if needed;
- appropriate tone of voice, in order to be heard by the audience;
- be as relaxed as possible and **focus on your message**;
- control your emotions; if you are still anxious, don't apologize and try to transform the emotion into positive energy.

The presentation (.ppt, pptx.) must be identified as follows: **Section.NameSurname** (e.g.: **I.PopescuIoana**) and submitted to the symposium email address [deadline: **22<sup>nd</sup> of May, 2022**]. Updates will be posted on the website: [www.fmvb.ro](http://www.fmvb.ro)

**We wish you good luck!**

*On behalf of the Organizing Committee,  
Prof. univ. Dr. habil. Mariana IONIȚĂ*