

## II. GUIDELINES FOR PAPER PRESENTATION

All accepted papers will be **presented orally** during the symposium (virtual symposium), using Zoom platform, in one of the sections to which the paper has been submitted and accepted. The link will be submitted a day before of symposium.

### RECOMMENDATIONS:

➤ **Power-Point** (.ppt, .pptx) (max. 10 slides – in English), with the following structure:

- slide 1: header / institutional affiliation; title of paper, author and coordinator, discipline;
- slide 2: short introduction: **background** (based on the literature/ references) for supporting the motivation of the study/ chosen subject;
- slide 3-4: **Materials and methods**: study design (i.e. the natural / institutional / organizational setting where the study was carried-out; selection criteria etc.); the study / experimental batches or groups, biological materials; investigations methods; methods of analysis, etc.
- slide 5-7: **Results**: the conducted research will be presented, along with the obtained results (with Tables, graphics, original images) and interpretation of the results;
- slide 8: self-contribution;
- slide 9: **Conclusion**: do NOT repeat the results, instead, the relevance of the study will be emphasized;
- slide 10: **Bibliography** (5-10 references; the format as for Abstract). **Acknowledgments**

### Other recommendations:

- ✓ avoid using colors (for backgrounds, fonts) which do not offer a sufficient contrast for the participants;
- ✓ **avoid complicated effects that are time consuming;**
- ✓ **use appropriate sized fonts** (e.g. Arial 20, B for titles; Arial 18, for text);
- ✓ avoid slides with too much text; synthetic ideas, diagrams, tables, ..etc, are recommended

### ➤ Oral presentation:

**Language** : English / Romanian

**Duration**: 7-8 minutes, plus 2 minutes for questions.

### Recommendations:

- **present** your paper, **do not read** the slides;
- use an indicator (pointer) for guiding your audience;
- **use appropriate language – academic, scientific, clear, without errors;**
- appropriate tone of voice, in order to be heard by the audience;
- be as relaxed as possible and **focus on your message;**
- control your emotions; if you are still anxious, don't apologize and try to transform the emotion into positive energy.

The presentation (.ppt, pptx.) must be identified as follows: **NameSurnameSection** (e.g.: **PopescuIoana.04CEPA**) and submitted to the symposium email address [deadline: 10<sup>th</sup> of May]. Updates will be posted on the website: [www.fmvb.ro](http://www.fmvb.ro)

**We wish you good luck!**

*Organizing Committee,*