Plagiarism Checking Methodology
Academic year 2024-2025

Given the requirements of ARACIS and EAEVE applied to the university educational system and taking into account the principles of ethics and university integrity, the checking of graduation papers (bachelor thesis / diploma project) using anti-plagiarism software according to the nowadays legal clauses is a necessity.

In this sense, the checking of the thesis will be performed before tying / covering them, as a pre-test, so that the scientific coordinators of the papers will receive in due time a notice regarding the similarity index.

To achieve this goal, we propose the following schedule for the checking process of the papers:

• Students will send the paper by e-mail in PDF format, **approximately 30 days before the submission of papers in the final form**, but **not later than 10 days before the start of the graduation exam** (according to the schedule established by the educational schedule of the current academic year).

• In the subject of the e-mail, the student specifies the scientific coordinator and the discipline where he / she performed his / her paper.

• The following e-mail addresses will be used:

antiplagiatfmvb@gmail.com → for VM

antiplagiatcepa@gmail.com → for CEPA

• The document of the students sent as a document attached to the mentioned e-mail addresses will **NOT** contain the declaration of authenticity and the bibliography and will be called **Name_Forename_year of graduation** (eg. Ionescu_Andrei_2023).

The checking of the papers according to the proposed schedule will provide a timely feedback on the similarity index and possible plagiarism sources, students having enough time to redress any parts of the work that need changes, thus preventing unwanted situations.

The checking process of the graduation papers will be carried out with the help of the TURNITIN platform, by a team made up of FVM Library employees. After generating the **similarity report**, it will be sent by e-mail to the student and scientific coordinator.

For the paper to be accepted for public defence, **the similarity index must be a maximum of 25%.**

We note that **ONLY papers whose similarity index exceeds the maximum level of 25% are accepted for rechecking.**

The similarity report will be handed over by each graduate to the secretary of the examination commission, in order to be archived together with the rest documents from the graduation exam.